




## General Information

<i>Name of Institution</i>	Haute Ecole Lucia de Brouckère HELdB	
<i>Erasmus Code</i>	B BRUXEL 88	
<i>Code OID</i>	E10206702	
<i>Campuses</i>	<u>Brussels</u> Avenue Émile Gryson 1 1070 Brussels (Belgium)	<u>Jodoigne</u> Chaussée de Tirlemont 85, 1370 Jodoigne (Belgium)
<i>Website</i>	<a href="http://www.heldb.be">www.heldb.be</a>	
<i>Social media for the International Office</i>	 <a href="#">Facebook</a>  <a href="#">LinkedIn</a>  <a href="#">Instagram</a>	

## International Relations Office

<i>Phone Office</i>	+32 (2) 526 70 56
<i>Mail address</i>	<a href="mailto:bri@heldb.be">bri@heldb.be</a>
<i>Contact person</i>	M. Crépin MISONGE <i>Head of the International Relations Office</i> <a href="mailto:crepin.misonge@heldb.be">crepin.misonge@heldb.be</a> +32 (0) 479 86 19 47
<i>Location of the Office</i>	CERIA Campus of Brussels, Building 7, Office ES-16

## Application and Registration Procedures

<i>Webpage for incoming students</i>	<a href="https://www.heldb.be/fr/incoming-mobility">https://www.heldb.be/fr/incoming-mobility</a>	
<i>Nomination and Application procedure</i>	Online application form: Link and instructions are sent directly to the incoming student after nomination of the home institution	
<i>Application deadline</i>	Autumn term: • Nominations deadline: <b>April 15th</b> Send nominations to: <a href="mailto:bri@heldb.be">bri@heldb.be</a> and <a href="mailto:crepin.misonge@cnldb.be">crepin.misonge@cnldb.be</a> • Application deadline: <b>May 31<sup>st</sup></b>	Spring term: • Nominations deadline: <b>November 15th</b> Send nominations to: <a href="mailto:bri@heldb.be">bri@heldb.be</a> and <a href="mailto:crepin.misonge@heldb.be">crepin.misonge@heldb.be</a> • Application deadline: <b>November 30th</b>
	Only the home institution should send the official nomination of their students. All students have to fill in the online application form and send registration documents to <a href="mailto:bri@heldb.be">bri@heldb.be</a> and <a href="mailto:crepin.misonge@heldb.be">crepin.misonge@heldb.be</a> <ul style="list-style-type: none"> <li>- ID photo (jpeg)</li> <li>- Double -sided copy of ID card or copy of passport</li> <li>- Learning agreement (signed by all parties)</li> <li>- Copy of European health card or international health insurance</li> <li>- Language certificate OLS or other (for non-French speakers)</li> <li>- Transcript of records</li> <li>- Proof of nomination (from home institution)</li> </ul>	



## Academic information

<b>Courses Offered</b>	Course catalogue <a href="https://www.helddb.be/nos-formations/">https://www.helddb.be/nos-formations/</a>																														
<b>Language(s) of instruction</b>	Subjects offered to exchange students are taught <u>in FRENCH</u>																														
<b>Language proficiency</b>	HELdB <u>does not require a language test</u> but relies on its partner institutions to evaluate their student's French proficiencies and make sure that their level is sufficient to cope with the study programme.																														
<b>Grading system</b>	Each module or subject taught at HELdB is worth a few ECTS. One ECTS = 30 hours of full-time study. The Belgian grading scale consists of numbers from 0 to 20, 0 being the lowest grade, 20 the highest grade and 10 the lowest passing grade.																														
<b>Grading Scale Meaning</b>	<table border="1"> <tr> <td>A</td> <td>20</td> <td>Oustanding*</td> </tr> <tr> <td>B1</td> <td>18-19</td> <td>Excellent (excellent performance with only some errors) *</td> </tr> <tr> <td>B2</td> <td>16-17</td> <td>Very good (above the average standard but with major errors)</td> </tr> <tr> <td>C</td> <td>14-15</td> <td>Good (generally sound work with a few notable errors)</td> </tr> <tr> <td>D</td> <td>12-13</td> <td>Satisfactory (fair but significant shortcoming)</td> </tr> <tr> <td>E</td> <td>10</td> <td>Sufficient (performance meet the minimum criteria)</td> </tr> <tr> <td>FX</td> <td>8-9</td> <td>Fail (some more work required before the credit can be awarded)</td> </tr> <tr> <td>F1</td> <td>6-7</td> <td>Unsatisfactory (considerable further work is required)</td> </tr> <tr> <td>F2</td> <td>4-5</td> <td>Poor*</td> </tr> <tr> <td>F3</td> <td>0-3</td> <td>Very poor*</td> </tr> </table> <p>*the grades 0-5 are hardly ever awarded and 18-20 are very rare</p>	A	20	Oustanding*	B1	18-19	Excellent (excellent performance with only some errors) *	B2	16-17	Very good (above the average standard but with major errors)	C	14-15	Good (generally sound work with a few notable errors)	D	12-13	Satisfactory (fair but significant shortcoming)	E	10	Sufficient (performance meet the minimum criteria)	FX	8-9	Fail (some more work required before the credit can be awarded)	F1	6-7	Unsatisfactory (considerable further work is required)	F2	4-5	Poor*	F3	0-3	Very poor*
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<b>Academic calendar</b>	<p><b><u>AUTUMN SEMESTER</u></b> The beginning of September to end January (Exams included) The Official starting date is mid-September for all students at HELdB</p> <p><b><u>SPRING SEMESTER</u></b> The beginning of February to end of June (Exams included) The actual ending date depends on the programme</p> <p><b><u>HOLIDAYS</u></b> Dates may vary per year and per programme</p>																														

## Accommodation

<b>Average subsistence for a stay in Belgium</b>	600 to 1000€ a month
<b>Is accommodation offered?</b>	Are you a student and looking for suitable accommodation? Discover our brand-new City Campus student residence located directly opposite our CERIA campus of Brussels. A place where students can come home.  Link info: <a href="#">City Campus   COMFY ROOM</a>
<b>Cost of accommodation via HELdB</b>	685 € a month (€560 monthly rent + €125 monthly fixed charges)

